

33 Russell Street  
Toronto, Ontario  
Canada M5S 2S1

Tel: 416 535-8501

33, rue Russell  
Toronto (Ontario)  
Canada M5S 2S1

Tél. : 416 535-8501

www.camh.net



**EMPLOYMENT OPPORTUNITY**  
**Senior Project Manager, Service Collaboratives**  
**Provincial System Support Program**  
**Centre for Addiction and Mental Health**

**Position Description**

CAMH's Provincial System Support Program, in partnership with the Health Systems and Health Equity Research Group, is implementing 18 Service Collaboratives as part of *Open Minds, Healthy Minds, Ontario's Comprehensive Mental Health and Addictions Strategy*. Service Collaboratives are collections of service providers from diverse human services organizations working together to plan and deliver a seamless continuum of mental health and addiction services to people with mental health needs and/or addictions issues in a region or community. The Collaboratives will identify and improve the processes at key transition points; for example, between children/youth and adult services, between hospital-based and community services, and between the justice system and mental health and addiction programs in order to improve access to services and better integrate the sectors that provide support to Ontarians living with mental health and addictions issues. Although the Ministry of Health and Long-Term Care has asked CAMH to facilitate this initiative, the Collaboratives themselves will be community led. They will build on and complement existing field level partnerships and improvement initiatives across sectors, and address the mental health and addiction priorities that are identified in each community or region. A significant focus of this initiative will be on knowledge transfer so that successes and learning from each of the Service Collaboratives can be spread to other communities across the province.

The Project Manager, Service Collaboratives, is a member of the senior team within the Provincial System Support Program (PSSP) and reports to the Executive Director. The position will liaise with the senior PSSP team, and senior CAMH management as well as external partners to ensure that the objectives, mandates and deliverables for the Service Collaboratives initiative are met. In addition, the candidate will provide direction, guidance and supervision to the regional implementation teams to deliver results. The Project Manager will lead the establishment, organization, and implementation of short- and long-range goals, objectives, and activities for the Service Collaboratives initiative. He/she will also oversee the development and management of 18 service collaborative implementation plans, including scheduling, process flow, quality control, identification of risks, contingency plan, and assess and determine resource requirements for the Service Collaboratives project. The incumbent will monitor and evaluate program effectiveness and effect changes required for improvement. The incumbent will use strong organizational and communication skills to lead the projects to successful completion. The successful candidate will be creative, able to multi-task and support a workplace that embraces diversity and encourages teamwork. This position is located at 33 Russell Street, in Toronto.

A PAHO/WHO  
Collaborating Centre  
Un Centre collaborateur  
OPS/OMS

Affiliated with the  
University of Toronto  
Affilié à l'Université  
de Toronto

## **Qualifications**

A Masters degree in a related field combined with five to seven years of demonstrated experience in managing large scale, multi-site projects in the field of mental health and addictions is required. A project management designation or certification, e.g., PMP or equivalent, from an organization such as the Project Management Institute (PMI) will be considered an asset. An equivalent combination of education, demonstrated knowledge and experience will be considered in lieu. The incumbent must possess strong written and verbal communications skills, particularly as they relate to the explanation of complex systems to a broader audience; be able to take control of complex situations, with demonstrated superior initiative and creative thinking; and be able to manage a multiplicity of tasks with a high degree of focus. In addition the incumbent will have the ability to provide assistance, leadership, and mentoring to partners and other team members while remaining focused on assigned initiatives. The ideal candidate will be detail oriented, logical and analytical in decision making, and have an organized and well-planned approach to work. They will be comfortable with change management, have a passion for self-development and life-long learning, have consummate problem solving skills, and be extraordinarily results driven. The ability to work with clients of diverse ethno racial and cultural backgrounds is required. Bilingualism (French/English) and/or proficiency in a second language would be an asset.

**Please Note:** This full-time, permanent position is not part of any bargaining unit.

**Salary Range:** Competitive salary and benefits package.

**Please forward your resume to:**

Human Resources  
Centre for Addiction and Mental Health  
1001 Queen Street West  
Toronto, Ontario M6J 1H4  
**Fax: (416) 583-4316**  
**E-mail: [jobs@camh.net](mailto:jobs@camh.net)**

**Please quote the File Number in the subject line when applying.**

**Posting Date:** January 27, 2012  
**Closing Date:** February 12, 2012 by 5pm  
**File Number:** 11688

**As an employment equity employer CAMH actively seeks Aboriginal peoples, visible minorities, women, people with disabilities, (including people with who have experienced mental health and substance use challenges), and additional diverse identities for our workforce.**